



## Victims of Crime Assistance Tribunal

Chief Magistrate's Chambers  
Melbourne Magistrates' Court

### Practice Direction

No. 1 of 2018

## SAFETY-RELATED EXPENSES- CCTV Installation

PRACTICE DIRECTION ISSUED PURSUANT TO SECTION 58  
OF THE VICTIMS OF CRIME ASSISTANCE ACT 1996

### Background

The Victims of Crime Assistance Tribunal may award financial assistance to an eligible applicant for expenses actually incurred, or reasonable likely to be incurred, for safety-related expenses (section 8 of the *Victims of Crime Assistance Act 1996*).

Safety-related expenses may include the installation of security equipment, in particular CCTV expenses. If an applicant seeks to rely on a quotation or invoice for safety-related expenses for CCTV installation or enhancement of existing CCTV, the applicant must ensure that the security equipment installer is registered or licenced pursuant to the *Private Security Act, 2004*.

### *Private Security Act, 2004.*

The Register of Licence, Registration and Permit Holders<sup>1</sup> is a public register of persons and businesses licensed and/or registered to carry out activities under the *Private Security Act 2004*. The Register contains the following details:

- Name
- Licence or Registration type
- Licence or Registration number
- A list of activities authorised to be carried out under the license or registration, and
- Licence or Registration expiry date.

Pursuant to s.127 of the *Private Security Act, 2004*, there is no entitlement to commission, fee, gain or reward for installation of CCTV equipment unless the person or business is licenced or registered under the *Private Security Act, 2004*.

---

<sup>1</sup> The register of Licence, Registration and Permit Holders is available on the Victoria Police Website at <https://www.police.vic.gov.au/lars/lars.asp?File=/Components/Screens/PSINFP03/PSINFP03.asp>

## **Direction**

Applicants upon filing of a quotation or invoice for CCTV related expenses must provide the registration or licence number of the security installer.

VOCAT will only consider an award for CCTV installation if the security installer is registered or licenced pursuant to the *Private Security Act, 2004*.

## **Commencement**

This Practice Direction has effect from 14 May 2018.



**PETER LAURITSEN**  
Chief Magistrate



2018